

## “Early Childhood Vision Screening”

### **Time line schedule:**

At least **FOUR MONTHS** prior to the Early Childhood Vision Screening, please send the \$200 fee to have the ROATx Certified Vision Screeners come to your community and the potential dates that you are planning to sponsor a screening. You will be sent a complete packet of information to assist your club in sponsoring this project.

Make check payable to: ECVS/ROATx

Mail to: Early Childhood Vision Screening  
1308 West Anderson Ln., Suite B  
Austin, TX 78757

**TWO MONTHS** prior to project return completed Location Survey Form.

**SEVEN WEEKS** prior to screening date talk to the Pediatric Ophthalmologists and Optometrists in your area about “Early Childhood Vision Screening”. Be sure that they are familiar with the screening process and are willing to accept one, two, three, and four year old patients. Add their names to the hand outs used at the screening.

**FIVE WEEKS** prior to the screening, print out fliers (500 copies recommended).

**FOUR WEEKS** prior to screening, take fliers to childcare centers and churches. See sample list included in packet.

**THREE WEEKS** prior to screening, ask local news media to help with notifying the public.

**TWO WEEKS** prior to screening check on location reservation and go over all check lists.

**DURING THE LAST WEEK** before the screening be sure all posters, balloons, and signs are made and ready.

**DAY OF SCREENING** arrive one hour early to set up and organize.

**ONE MONTH** after the event, using your copies of the permission slips, call all the parents of the children that were referred and find out if they had seen a Doctor or do they need help.

Email or Fax the ECVS offices should you have any questions.

Fax 512-420-0262 / [info@roatx.org](mailto:info@roatx.org) .